

General Information Sheet for Disability Retirement



PSRS-123 (02/2000)

Completion of Medical Forms:

The rapid processing/renewing of disability retirement depends on current, detailed medical data. The member is responsible for submission and payment of medical documentation. Your physician must include sufficient details of your medical problem to enable our medical examiners to decide the severity and duration of your disability. Please keep in mind our medical examiners are determining your claim without the benefit of a personal examination. Listed below are types of data/reports, if applicable, that must accompany your claim:

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| (1) History of visits | (7) Report of x-rays as read by examining doctor |
| (2) Hospital records | (8) EKG tracing |
| (3) Physical and diagnostic findings | (9) Diagnosis and treatment responses |
| (4) Clinical study reports | (10) Your physician's statement of your current disabling symptoms and physical limitations explaining why you cannot perform your job duties |
| (5) Therapy and response | |
| (6) Laboratory and special study reports | |

If additional data is needed, the request will be made directly to the person who should supply this data. You will receive a copy of this request.

Our Medical Examiners:

The Retirement System has a team of physicians under contract to review disability claims. These physicians decide, on the basis of your medical data, the approval/denial of a disability claim. They also decide the length of time a disability benefit will be paid and the date reevaluation is due. Our medical examiners review claims on a weekly basis.

New Applicants Only:

Your *Application for Disability Retirement* (PSRS-49) must be accompanied by the *Physician's Medical Report* (PSRS-1236) and the *Job Description* (PSRS-1237). **We will not process your application until all above forms are received.**

Your school district can assist you in completing your disability application.

