

Open Enrollment Reminder

From : Benefits Announcement <DoNotReply-20050101@philasd.org>
Subject : Open Enrollment Reminder
To : everyone@philasd.org

Thu, May 07, 2020 01:59 PM

Dear Colleagues,

2020 Open Enrollment is open now, and we are writing to remind you about some the resources available to you during the window.

All benefits forms are available on the [Open Enrollment website](#) and can be submitted electronically. We have built a [Resources Page](#) to help – from that page you can complete a digital PDF or submit supporting documents through your smartphone or internet-capable device. **Be sure to save all documents before sending to our office!**

We also want to highlight that all employees and their families have access to our [Employee Assistance Program](#) through Guidance Resources. Caring professionals are available 24/7 to listen to your concerns and help you navigate this new normal. In addition, Guidance Resources offers [virtual counseling sessions](#) at no cost to you.

We hope you feel supported during this unprecedented time. Though our office is closed to walk-in customer service, we are available by email at openenrollment@philasd.org or by voicemail message at (215) 400-4630. More information on your benefit options is posted on our Open Enrollment website: <https://www.philasd.org/benefits/open-enrollment/>.

Sincerely,

The School District of Philadelphia
Office of Benefits and Retirement